



Job Title: Kitchen Manager – Camp Pamunkey Ridge
Classification: Seasonal, Exempt



Council Overview

Girl Scouts of the Commonwealth of Virginia serves over 10,000 girls and 5,800 volunteer members. Girl Scouts is the world's preeminent leadership development organization for girls, building girls of courage, confidence, and character, who make the world a better place.

Job Summary

We are seeking a Kitchen Manager/ Cook who has experience and expertise in quantity food production.

Accountabilities

1. Experience in quantity food production.
2. Ability to cook for 70 – 130 people for 3 meals a day.
3. Stamina to work long days.
4. Ability to manage time to ensure meals are served on time.
5. Ability to follow direction & guidance from the Property Manager
6. Preferred certifications: Serv-Safe
7. Act as a positive role model for campers and staff including enthusiasm, creativity, flexibility, cleanliness, punctuality, sharing kapers, sportsmanship and table manners.
8. Participate in required training.
9. Actively support and promote the Council's commitment to excellent customer service, membership growth, community visibility, fundraising, diversity and safety.
10. Provide the highest quality of food service.
11. Maintain standards set forth by Dept of Health, regarding food preparation, serving, and storage.
12. Follow 'meal planner' to prepare for each meal.
13. Prepare 'special meals' for those with dietary restrictions (vegetarians, gluten-free, lactose intolerant).
14. Prepare sufficient amount of food and serve all meals on time.
15. Supervising kitchen crew members.
16. Maintain cleanliness of kitchen, dishwashing room, dining hall, and equipment.
17. Maintain the storage room & chemical storage room in an orderly fashion.
18. Keep refrigerators and freezers clean & organized. All food items to be dated.
19. Maintaining & taking inventory including planning and making food orders.
20. Assist with deliveries, and restocking.

Education, Experience & Certifications

- Basic kitchen knowledge
- Girl Scout knowledge and experience in food preparation, serving and kitchen procedures preferred.

Additional Qualification

- Minimum age of 18 years old.

Physical Requirements & Work Environment

- Visual, auditory, cognitive, and physical abilities to identify and respond to hazards.
- Ability to lift 30 lbs.
- Live and work in an outdoor environment with exposure to heat, sun, rain

Girl Scouts of the Commonwealth of Virginia does not discriminate on the basis of race, color, creed, religion, gender, age, disability, national origin, citizenship, marital status, genetic information, sexual orientation, or any other legally protected status. GSCV supports affirmative action in all aspects of employment and will make reasonable accommodations for physical and mental limitations of applicants when necessary. EOE